



AL SADIQ COLLEGE BUS SERVICES APPLICATION

Student Name

Year Group

Campus

Student Name

Year Group

Campus

Student Name

Year Group

Campus

Student Name

Year Group

Campus

Address

Postcode

Service Start Date

	Both Ways	One Way AM	One Way PM
Please Indicate Service Type	☐	☐	☐

**Payments are to be paid in full prior to the commencement of each term.
Direct Debit option is available.**

Shuttle bus is only available for families with students at both Campuses

Yagoona to Greenacre

AM

☐

PM

☐

Number of students at each Campus

Yagoona _____

Greenacre _____



AL SADIQ COLLEGE BUS SERVICES APPLICATION

Bus Code of Conduct

The safety and comfort of all the students who use our bus service is of our highest concern. The Bus Code of Conduct has been implemented to ensure safety and it is important that it is read and understood by Parents/Legal Guardians and students.

A student travelling on the Al Sadiq College Bus must:

- 1. Follow all reasonable instructions of the driver without argument and always extend courtesy to him/her.*
- 2. Remain seated in their allocated seat with their seatbelt on at all times.*
- 3. Speak quietly, only to a neighbour. Shouting and calling out are not permitted.*
- 4. Not Bully or harm another student, Not use inappropriate language*
- 5. Not use illegal substances (including Vapours) Students who bring illegal substances or items on the bus will have their enrolment withdrawn.*
- 6. Not throw anything around the bus or from the bus.*
- 7. No eating on the bus. A bottle of plain water, only, may be consumed.*
- 8. Not place any part of their body outside the bus*
- 9. Not vandalise of any part of the bus or contact with the driving implements. The family may be required to cover the costs for any damages.*
- 10. Go directly to the bus waiting area at the end of the school day, to avoid delaying the bus's departure. Students are not permitted to leave the school grounds to go to the local shops while waiting for the bus.*
- 11. Any use of mobile phones and devices must be in accordance with college policy. Students are not permitted to record, film or photograph other students or the driver under any circumstance. Students must not show inappropriate or offensive content to other students.*
- 12. When waiting for the Yagoona shuttle bus at Yagoona campus, students must follow the directions of Yagoona staff.*

The School Code of Conduct applies to bus travel

Agreement

We have read and agree to abide by the Al Sadiq College Bus Code of Conduct

Student Name	Year Group
Student Signature	Date
Student Name	Year Group
Student Signature	Date
Student Name	Year Group
Student Signature	Date
Student Name	Year Group
Student Signature	Date
Parent/Legal Guardian	
Signature	Date
Email	Mobile



AL SADIQ COLLEGE BUS SERVICES APPLICATION

ADMINISTRATION USE ONLY

Date of Application	Date Processed
Service Start Date	Bus Route

Bus Conditions of Travel

1. The School Code of Conduct applies to all bus travel.
2. This agreement must be signed by parents or legal guardians and returned with the application form
3. The Bus Conditions of Travel and Bus Code of Conduct will be reviewed regularly and updated.
4. The service is available to any students living within the bus route district subject to availability of a seat. The bus service operates on Al Sadiq College school days only.
5. Bus timetables and routes are subject to change from time to time and notification will be given whenever possible.
6. Places will be allocated in order of receipt of the completed Application Form. Preference will be given to permanent places and to siblings of existing students using the service.
7. Due to the large size of the college buses, they are often unable to access narrow streets. Whenever possible, an alternative pickup point in close proximity will be arranged.
8. Approved bus students will be issued with a RollCall Bus Tag and Lanyard and must tap on and off when boarding and departing the bus. Students are responsible for keeping their bus tag secure. Students without a tag will not be permitted to board. In the event that a student has lost their tag, a 5-day grace period will be given to purchase a replacement tag and/or lanyard at a cost of \$25. Students are not permitted to manually sign in on the RollCall device without prior approval from the College.
9. The Shuttle Bus Service between campuses is only offered with no charge to families with children enrolled at both campuses. If the Shuttle Bus Service is requested by other parents, fees apply
10. If seats are available, casual places can be offered at a cost of \$12 per trip per student. Parents must check with the school at least 24 hours beforehand to ensure a seat will be available.
11. Parents are responsible to make an alternative emergency arrangement for the run in the unlikely event the bus run is cancelled.
12. If payment in respect of any student is not made by the due date, the place on the bus may not be held for that student. The Accounts Dept. will contact the family to secure payment. If payment remains outstanding, bus service will be cancelled.
13. The school and the drivers do their best to provide a reliable service; however, exact times for pick-up and drop-off cannot be guaranteed and can vary from time to time. Students must be ready a few minutes prior to the designated time. If the student is not ready, the driver will not be able to wait for more than 1 minute.
14. If you do not require bus service for a specified period, please note that your seat will only be held if payment is made. If you choose not to pay for the seat during this time, your bus service will be canceled, and you will need to reapply. Please be advised that reapplication does not guarantee placement, as seating is subject to availability
15. Cancellation of bus service must be received by the college (buses@alsadiq.nsw.edu.au) via written correspondence 4 weeks prior to cancellation. Failure to give the full 4 weeks' notice may result in additional charges.
16. Change of Address must be requested via written correspondence 2 weeks prior and is subject to the college's bus route availability.
17. Any report of misconduct on the bus may result in withdrawal of the provision of the bus service to a student. Wilful damage to School buses or property must be paid for by the student's family.

We have read and agree to abide by the Al Sadiq College Bus Conditions of Travel.

Parent/Legal Guardian Name _____

Signature _____ Date _____